

Registrations

State Registrations:

All companies wishing to do business in Connecticut must be properly registered with Connecticut.

Corporations and LLCs must be registered with the CT Secretary of State.

Sole Proprietorships must file a “trade name” or “fictions name” certificate – and this only if you are doing business using a name other than your own name (you file this in the City Clerk’s or Town Clerk’s office in each town or city in which you maintain an office).

Foreign Corporations/LLC (domiciled outside CT) must hold a Certificate of Authority. Connecticut corporations must hold a Good Standing Certificate.

Please contact CT-CLIC for business registration assistance.

http://www.ct-clic.com/Content/Smart_Start_for_Business.asp

Corporate identity can be verified at the Connecticut Secretary of State’s website. Click Business Services Application(CONCORD).

<http://www.sots.ct.gov>

Connecticut State Contracting Portal:

<http://das.ct.gov/cr1.aspx?page=12>

Federal Registrations:

All businesses intending to do business with the Federal Government or with Prime Government Contractors must be registered in the System for Award Management (SAM) <https://www.sam.gov> which includes Dynamic Small Business Search (DSBS).

Required Codes for SAM Registration:

NAICS – North American Industry Classification System

<http://www.census.gov/eos/www/naics/>

Product Supply Codes & Federal Supply Codes

<http://www.outreachsystems.com/resources/tables/pscs>

D&B D-U-N-S Request Service for US Federal Government Contractors and Grantees

Call 866-705-5711 or visit:

<http://fedgov.dnb.com/webform/displayHomePage.do;jsessionid=F8F82B2125A2AFBFE41F62445F6110A1>